

101 E. Main St
PO Box 245
Baltic, OH 43804
330-897-6401



145 Dover Road NW
PO Box 355
Sugarcreek OH 44681
330-852-3681

Send this Change Direct Deposit form to the company making the direct deposit. For your payroll direct deposits, please give this form to your Human Resources Department.

Please Note:

If you have Social Security or other governmental direct deposit, please use the Treasury Department Standard Form 1199A.

For Social Security benefits, you can also contact them by phone to make direct deposit arrangements, 1-800-772-1213.

You should use one form for each company. Please make additional copies as needed.

You may want to keep your previous account open for 2 months to ensure all Direct Deposit transfers are complete.

CHANGE DIRECT DEPOSIT

Complete this form for each company with which you have a payroll direct deposit.

Date

Employer/Depositor's Name

Street Address

City State Zip

To Whom It May Concern:

You are currently depositing \$_____ (amount)

To the following account:

Previous Financial Institution: _____

Bank Routing Number: _____

Financial Institution Account Number: _____

Please stop making deposits to the account mentioned above effective: _____ (date), and instead send them to:

Baltic State Bank, 101 E. Main St., Baltic OH 43804

Baltic State Bank Routing Number: 041208803

Baltic State Bank Account Number: _____

Checking Savings

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at _____ (phone number).

Signature

Name (please print)

SSN (employer may need)

Employee ID # (employer may need)

Sample VOIDED check from your Baltic State Bank account below:

